

PREPARING FOR THE NEW SCHOOL YEAR

possible checklist areas pre start of school year

Overall area	What action needed	Dates
Check all end of year items done or in hand		
Pupil info for staff check all available information accessible for staff clarify expectations on how information should be used share information given to pupils and parents		
Pupil progress Exam results sharing action points – date for exam review from HoDs celebration possibilities		
SIP updates Focus areas for the year, data used and areas for action - communication to staff support materials for classrooms		
Safeguarding, policy updates share updates with staff reminders and revisiting practice		
Well-being Clarity calendar for the year, highlight stress points in advance		
Other		